

People's Board Notes

15 February 2018, Douglas Mill, Room 1.

Persons present: Adam Deacon, Abdul Ismail, Emma Stafford, Humera Khan, Huma Malik, Mohammed Mahboob, Sam Samociuk and Stella Hall

In attendance: Arron Dulay and Saeed Khan

Apologies: Jess Drinkwater and Aisha Surtee

1. Welcome and actions of the previous meeting

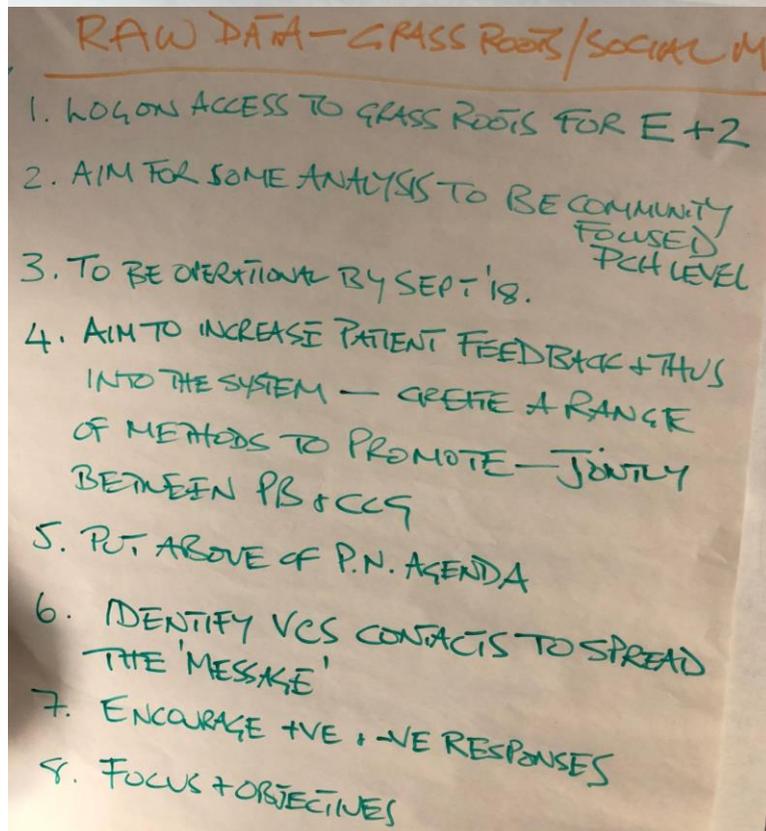
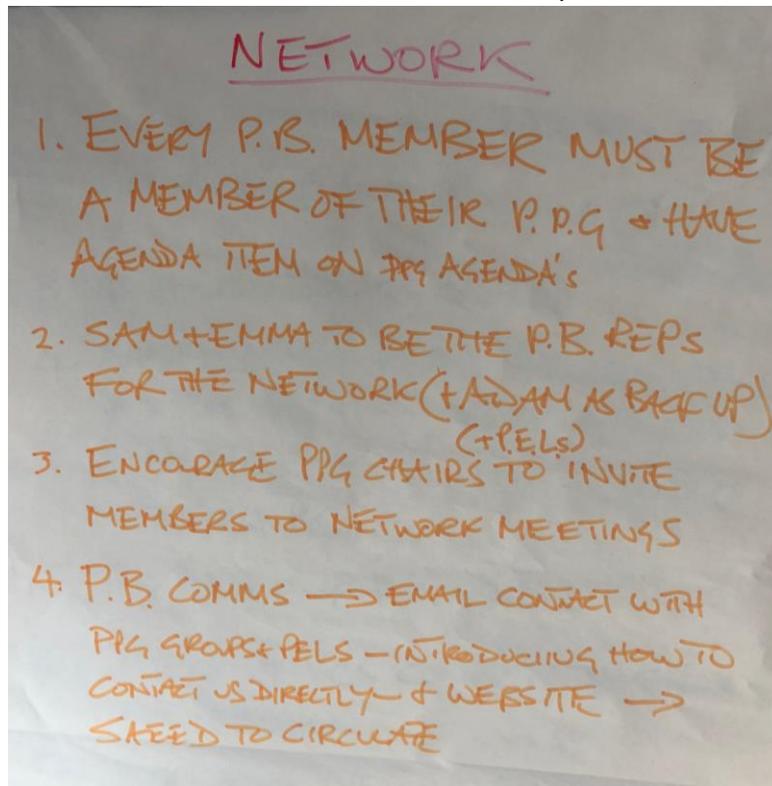
- Emma Stafford (ES) welcomed the group
- The group reviewed the actions of the last meeting

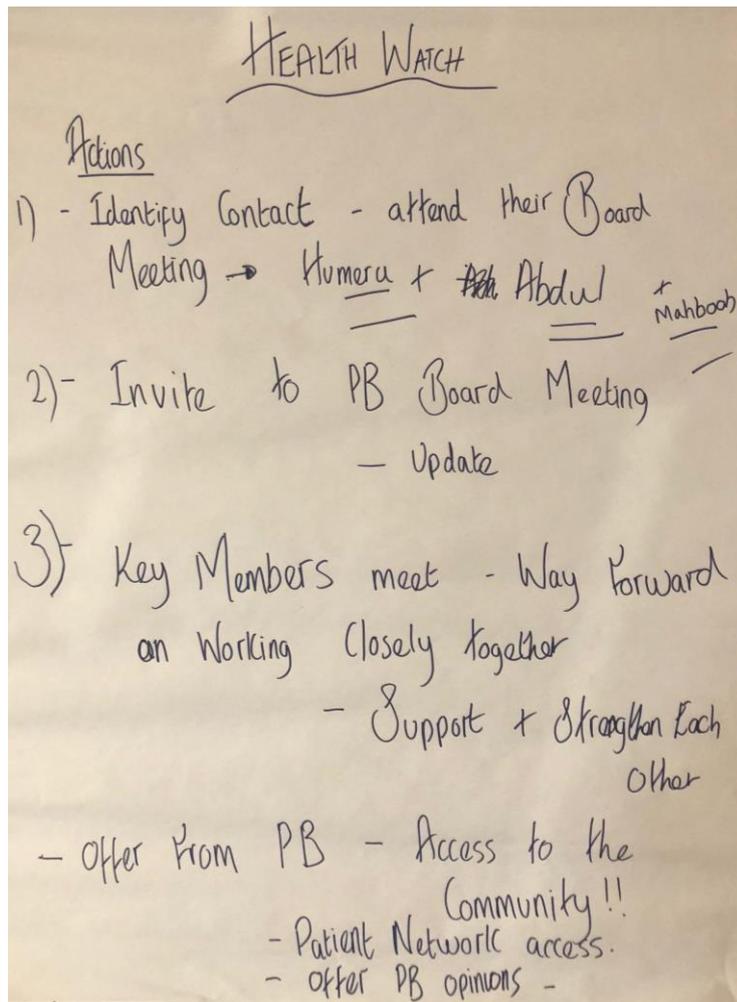
Item	Action	Result
1. Prevention and early help	Victoria to support Emma to make contact	Complete
1. Neuro diversity and autism strategy	Emma to email Jo Butterfield	Complete – No response from Jo Butterfield. ES asked for support form AD and SK to make contact
2. Women's Health and Maternity	Anne Connolly and team to revisit the People's Board for help influencing the project going forward	Ongoing
3. Revised Away Day	Emma to circulate agenda. Jean to confirm Helen Hirst's availability	Complete
4. Comms	Sue Crowe to check if David can attend the next People's Board meeting to film introductions by the Board	Complete – David to attend March People's Board
AOB	Jean to display dementia play posters at Douglas Mill and add to Comms bulletin	Complete

2. Away Day

- The group reflected on the events and outcomes of the away day that took place 9 February 2018
- ACTION: Mark Gamsu is to circulate a summary of the day
- During the away day, the People's Board agreed to consolidate their work stream involvement to, Mental Health, Young People and Prevention & Early Intervention
- The board also agreed to strengthen their relationship with the Patient Network, Healthwatch and to better utilise the use of raw data (i.e. Patient Opinion, Grassroots, social media, etc.)
- The theme of the day was a focus on the board's unique selling point (USP)

- The group broke up into 2 groups to create actions on how they can further their relationship with:
 1. Patient Network/raw data
 2. Healthwatch
- The discussions are summarised on the flipcharts attached below





- ACTION: Humera to make contact with Healthwatch operational staff

3. PB Comms

- The group agreed to postpone the discussion of the website and social media profiles till March 2018 when David from BTM can attend

4. AOB

1. Next agenda

- Next month's agenda will cover the PB recommitment
- ES and Victoria Simmonds are currently updating the contract and will be presented in March

2. Adult Safeguarding

- Adam Deacon proposed that adult safeguarding be a permanent agenda item
- The group decided that due to limited time in meetings, a summary document would suffice

- Sam Samociuk thanked the group for attending and brought the meeting to a close.