

Volunteer Centre – Bradford

So what can we do for your organisation?

1. Assist with recruitment of volunteers

- ❖ Brokerage for other organisations: matching individual volunteers with them by maintaining a broad database of local opportunities. We maintain a database of information about your needs for volunteers and match local people to the opportunities that best suit their skills, experiences and motivation.
- ❖ Involved in the National Volunteering Database, placing local volunteering opportunities on a national website funded by central government (www.do.it.org.uk)
- ❖ Produce and distribute an eNewsletter promoting new volunteer opportunities
- ❖ Produce a distribute a volunteer opportunities directory
- ❖ Campaigning to promote and increase the involvement of volunteers from the asylum seeker / refugee community.
- ❖ Run several **drop-ins** across Bradford District offering advice and information for individuals wishing to volunteer.
- ❖ We assist around 5000 people per year, so registering with us should ensure that your volunteering opportunities reach a wide audience.
- ❖ Supporting local business around the CSR agenda / employee volunteering

2. Advice and support on volunteer management

- ❖ We maintain an up-to-date library of information on current legal and good practice issues in respect of volunteering, including how to develop a volunteering policy, volunteer's expenses and tax, vetting volunteers etc.
- ❖ Promote good practice via the 'People Can' – Volunteering Kitemark quality standards
- ❖ We can also offer consultancy in all aspects of volunteering, from developing a Volunteer Policy, good practice in supporting and supervising volunteers, enabling access for volunteers etc.
- ❖ Provide advice and guidance around safeguarding issues – basic awareness training
- ❖ Facilitate a Volunteer Manager's Forum providing peer support for those who manage volunteers.
- ❖ Provide training for Volunteer Managers' via our partnership with CABAD.

3. Volunteering development

- ❖ Promoting community action and encouraging links and partnerships between organisations that can provide volunteers and those with specific needs and tasks
- ❖ Working with all interested parties, including the statutory and private sectors, both at a practical and strategic level.
- ❖ Representation of Bradford & District at regional level via YAHVCON (Yorkshire & Humberside Volunteer Centre Organiser's network)